

Greater Cleveland Council of Figure Skating Clubs  
Cleveland Invitational Championships (CIC)  
2024 COMPETITION BID FORM

Name of Applicant Club \_\_\_\_\_

Will this Competition, if awarded, be totally managed by the Host Club? Yes \_\_\_\_\_ No \_\_\_\_\_  
If not, what other organization (s) will assist the club? \_\_\_\_\_

Proposed Dates \_\_\_\_\_  
*\*Traditionally: CIC is held the 3<sup>rd</sup> weekend in March (Friday, Saturday, Sunday) – March 15-17, 2024*

Location: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Chairperson(s): \_\_\_\_\_

Size of Ice Surface for Rink #1 \_\_\_\_\_ Ice Cost for Rink #1 \_\_\_\_\_ Seating Capacity \_\_\_\_\_  
Size of Ice Surface for Rink #2 \_\_\_\_\_ Ice Cost for Rink #2 \_\_\_\_\_ Seating Capacity \_\_\_\_\_  
Size of Ice Surface for Rink #3 \_\_\_\_\_ Ice Cost for Rink #3 \_\_\_\_\_ Seating Capacity \_\_\_\_\_

Is there a second Ice Resurfacer? \_\_\_\_\_ Number of Locker Rooms? \_\_\_\_\_

Number of Function Rooms? \_\_\_\_\_ Number of Restrooms? \_\_\_\_\_

Parking Capacity? \_\_\_\_\_ Alternate Parking? \_\_\_\_\_

Is there a First Aid Room? \_\_\_\_\_ Who Staffs 1<sup>st</sup> Aid Room? \_\_\_\_\_

Concession in building? \_\_\_\_\_ Open during competition? \_\_\_\_\_

Food Restrictions? \_\_\_\_\_ If yes, reason: \_\_\_\_\_

What will you charge for  
IJS 1<sup>st</sup> event? \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

6.0 1<sup>st</sup> event \_\_\_\_\_ 2<sup>nd</sup> event \_\_\_\_\_

Does this include DVD? YES / NO

Will you be using your own sound equipment? \_\_\_\_\_ Or will you be Using Tri-States Equipment? \_\_\_\_\_

What IJS system will you plan on using? \_\_\_\_\_

Name of Nearest Airport \_\_\_\_\_

Distance from Hotel to Ice Arena? \_\_\_\_\_ Hotel to Airport? \_\_\_\_\_

It would be helpful if you could attach the following:

1. Area maps showing venue locations and nearby Restaurants
2. Arena function room layouts showing dressing rooms, function room space
3. List of Hotels showing helpful related information (Rates, Restaurants nearby, Room service, etc.)

Applicant Club has organized and hosted the following Competitions, or special Skating Events:  
Please list in order of the most recent:

---

This application meets with the approval of the Board of Directors of the Applicant Club and the Club is willing to submit further information if requested.

Officer's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Officer's Official Title \_\_\_\_\_ Signature \_\_\_\_\_

Contact Person (if different from above) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Pertinent Competition Information:

(A) Announcement for the Competition needs to be forwarded to the Secretary of GCC at least two months before the announcement mailing to competitors and clubs is planned.

(B) Financial: 10% or \$500 of all net profit will go to the GCC, whichever is less.

(C) Areas included in Financials: Registration Monies, less Official's and Ice Expenses, medals, rentals, mailing expenses, etc.

(D) Medals (that have previously been designed for the CIC Competitions – and are ordered by the GCC Medal Chairman) are paid for by the club hosting the competition at cost.

(E) Final Financial Report needs to be completed and mailed to Secretary 60 days after the close of the competition. Usually middle of May.

(F) GCC will provide an average historic budget from past competitions and a CIC Manual to get started.

**\*\*Bids must be sent to Nicky Kappenhagen by March 6, 2023 nrksk8@netscape.net. Deadline for the CIC bid is March 6, 2023 and will be select at the July GCC Board Meeting. (Suggestion: Attach additional documents outside of the bid)**

Questions to answer in email:

What is your relationship with rink management?

What will the club do to promote it?

Do you have a contact for the host hotel?

Any additional information that we need to be aware of?