

Greater Cleveland Council of Figure Skating Clubs
Cleveland Invitational Championships (CIC)
2026 COMPETITION BID FORM

Name of Applicant Club _____

Will this Competition, if awarded, be totally managed by the Host Club? Yes _____ No _____
If not, what other organization (s) will assist the club? _____

Proposed Dates _____
**Traditionally: CIC is held the 3rd weekend in March (Friday, Saturday, Sunday) – March 14-16, 2025*

Location: _____

Address: _____

Name of Chairperson(s): _____

Size of Ice Surface for Rink #1 _____ Ice Cost for Rink #1 _____ Seating Capacity _____
Size of Ice Surface for Rink #2 _____ Ice Cost for Rink #2 _____ Seating Capacity _____
Size of Ice Surface for Rink #3 _____ Ice Cost for Rink #3 _____ Seating Capacity _____

Is there a second Ice Resurfacer? _____ Number of Locker Rooms? _____

Number of Function Rooms? _____ Number of Restrooms? _____

Parking Capacity? _____ Alternate Parking? _____

Is there a First Aid Room? _____ Who Staffs 1st Aid Room? _____

Concession in building? _____ Open during competition? _____

Food Restrictions? _____ If yes, reason: _____

What will you charge for
IJS 1st event? _____ 2nd _____
6.0 1st event _____ 2nd event _____

Does this include DVD? YES / NO

Will you be using your own sound equipment? _____ Or will you be Using Tri-States Equipment? _____

What IJS system will you plan on using? _____

Name of Nearest Airport _____

Distance from Hotel to Ice Arena? _____ Hotel to Airport? _____

It would be helpful if you could attach the following:

1. Area maps showing venue locations and nearby Restaurants
2. Arena function room layouts showing dressing rooms, function room space
3. List of Hotels showing helpful related information (Rates, Restaurants nearby, Room service, etc.)

Applicant Club has organized and hosted the following Competitions, or special Skating Events:
Please list in order of the most recent:

This application meets with the approval of the Board of Directors of the Applicant Club and the Club is willing to submit further information if requested.

Officer's Name _____ Phone _____

Address _____ Email _____

Officer's Official Title _____ Signature _____

Contact Person (if different from above) _____

Address _____ Phone _____

Email _____

Pertinent Competition Information:

(A) Announcement for the Competition needs to be forwarded to the Secretary of GCC at least two months before the announcement mailing to competitors and clubs is planned.

(B) Financial: 10% or \$500 of all net profit will go to the GCC, whichever is less.

(C) Areas included in Financials: Registration Monies, less Official's and Ice Expenses, medals, rentals, mailing expenses, etc.

(D) Medals (that have previously been designed for the CIC Competitions – and are ordered by the GCC Medal Chairman) are paid for by the club hosting the competition at cost.

(E) Final Financial Report needs to be completed and mailed to Secretary 60 days after the close of the competition. Usually middle of May.

(F) GCC will provide an average historic budget from past competitions and a CIC Manual to get started.

****Bids must be sent to Nicky Kappenhagen by May 15, 2026 @ nrksk8@netscape.net. Deadline for the CIC bid is May 15, 2026 and will be selected at the May GCC Board Meeting. (Suggestion: Attach additional documents outside of the bid)**

Questions to answer in email:

What is your relationship with rink management?

What will the club do to promote it?

Do you have a contact for the host hotel?

Any additional information that we need to be aware of?